

K. Arvind Kamath

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**OFFICE OF THE RETURNING OFFICER
INDIAN RUGBY FOOTBALL UNION (IRFU)**

Date: 26 November 2021

To,

All Members of Indian Rugby Football Union (IRFU) (through email)

SUB: NOTICE OF ELECTION OF MEMBERS OF IRFU BOARD OF DIRECTORS

Dear Sir/Madam,

1. The undersigned has been appointed as the Returning Officer, IRFU vide letter dated 24 November 2021 by the President, IRFU, in respect of the election proposed to be conducted on 18 December 2021 at Bhubaneswar ("**2021 IRFU Election**"), for the following posts on the IRFU Board of Directors:
 - i. President;
 - ii. Male Vice President;
 - iii. Female Vice President;
 - iv. Honorary Secretary;
 - v. Honorary Treasurer;
 - vi. Male Representative of Permanent Members; and
 - vii. Female Representative of Permanent Members.
2. The Returning Officer has been informed by the IRFU that the 2021 IRFU Election is to be conducted in accordance with the IRFU's Memorandum of Association and Articles of Association ("**IRFU Constitution**") and the IRFU Election Regulations ("**Election Regulations**"), which are attached herewith and are also available on the IRFU website (at <https://indiarugby.com/Home/IRFUElection>).
3. The Returning Officer has been provided a list by the IRFU which specifies the Permanent Members (as defined in the IRFU Constitution) of IRFU that are eligible to authorize Election Representatives (as defined in the Election Regulations) to participate in the 2021 IRFU Election ("**Approved Member List**"). The Approved Member List is attached herewith and is also available on the IRFU website (at <https://indiarugby.com/Home/IRFUElection>).
4. With reference to and on the basis of the information presented to the Returning Officer by the IRFU, as specified in Paragraphs 1, 2 and 3 above, the Returning Officer, through this notification ("**Election Notification**") hereby formally notifies that the 2021 IRFU Election will be held in accordance with the Election Regulations and in accordance with the schedule specified provided below ("**Election Schedule**").



Election Schedule

Event	Date/ Deadline	Remarks
Notification of Election	November 26, 2021	--
Notification of Electoral College	December 3, 2021 1:00 PM	By Hon. Secretary, IRFU
Filing of Nominations	December 4, 2021 to December 8, 2021 (5:00 PM)	In Accordance with Paragraph 8 of this Election Notification
Notification of List of Nominations	December 9, 2021 5:00 PM	
Scrutiny of Nominations	Friday, December 10, 2021 11:00 AM onwards	To be conducted via Video Conferencing
Withdrawal of Nominations	December 10, 2021 to December 12, 2021 (5:00 PM)	
Final List of Nominations	December 13, 2021 5:00 PM	
Voting, Counting & Declaration of Results	December 18, 2021 11:00 AM Onwards	Voting to be held by Secret Ballot at the following address: International Chess Hall (Sports Complex), KIIT Campus 10 KIIT Road, Patia, Bhubaneswar, Odisha 751024

5. The Hon. Secretary, IRFU shall compile a list of all Election Representatives validly nominated and authorized by their respective Permanent Members in accordance with the Election Regulations and shall notify such list ("**Electoral College**") to the Returning Officer and all Permanent Members within the timeline prescribed in the Election Schedule. The Electoral College shall also be made available on the IRFU website (at <https://indiarugby.com/Home/IRFUElection>) by the Hon. Secretary, IRFU.
6. The Election Representatives named in the Electoral College shall be entitled to participate in the 2021 IRFU Election. Eligible candidates from the Electoral College interested in contesting

for any of the posts up for election, as specified in Paragraph 1, above, are invited to submit their nomination applications following the process prescribed in the Election Regulations and in accordance with the timelines specified in the Election Schedule.

7. Updated formats of Forms 1-9 of the Election Regulations which shall be used for the 2021 IRFU Election are attached herewith along with this notification and are also available on the IRFU website (at <https://indiarugby.com/Home/IRFUElection>).
8. Each of the nomination papers specified in Clause VI (2) of the Election Regulations shall be notarized and delivered personally or sent by the candidate via email to the Returning Officer to the addresses specified below within the deadline prescribed in the Election Schedule. The candidate is also required to provide confirmation from the proposer and seconder of their respective nomination papers within the aforementioned deadline. In the event that the nomination papers are initially submitted via email, originals of all nomination papers shall be required to be sent in sealed envelopes (and proposers and seconds may send their papers separately from the nominee, if necessary), to the Returning Officer and are required to reach the Returning Officer at the address notified below within one (1) day of submission of nomination papers through email.

Address of Returning Officer

Mr. Arvind Kamath
Returning Officer, IRFU
2, Lavelle Road
2nd Floor
Bangalore 560 001

Email: akamath@almtlegal.com, with a copy to Mr. Souvik Paul Mazumdar at: smazumdar@almtlegal.com

9. With effect from the date of this Election Notification, all Election Representatives are required to adhere to the following 'good conduct' practices in respect of the 2021 IRFU Election:
 - i. Election Representatives shall conduct themselves in a fair and reputable manner and, more generally, in a spirit of respect for fundamental ethical principles.
 - ii. Election Representatives shall conduct themselves with dignity and moderation and with due respect to other Election Representatives, IRFU and its members. Election Representatives may produce no spoken word, written text or representation of any nature likely to harm the personal image of another Election Representative or cause them prejudice. Criticism of other Election Representatives, when made, shall be confined to their policies and programmes, past record and work. Criticism based on unverified allegations or distortion shall be avoided. There shall be no appeal to caste or communal feelings for securing votes.
 - iii. Election Representatives shall avoid excessive expenditure in relation to advancing their candidature, recognising that it could become a factor of inequality amongst the Election Representative.
 - iv. No public meeting or gathering of any kind may be organised in the framework of promoting a candidature. No use, free of charge or in return for payment, of the services of a journalist or the media may be made in order to place a candidate at an advantage or a disadvantage.
 - v. All Election Representatives shall scrupulously avoid all activities that are "corrupt practices", such as bribing of voters, intimidation of voters, impersonation of voters, etc.
 - vi. Election Representatives may in no case and under no pretext give presents, offer donations or

gifts or grant advantages of whatever nature, directly or indirectly, to other Election Representatives or Permanent Members of IRFU.

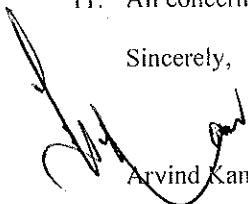
vii. In order to ensure neutrality and independence:

- a) As the voting is secret, Electoral College list members are prohibited individually or collectively, from announcing publicly in any form whatsoever their intention to vote or not vote for a nominated candidate.
- b) IRFU's executive team and administration shall maintain a strict duty of neutrality at all times. No support or service in relation to a candidature may be requested from nor be given by any member of IRFU's administration or staff.

10. The Election Regulations shall stand amended to the extent necessary to give effect to this Election Notification and the Election Schedule.

11. All concerned are requested to cooperate and participate in the 2021 IRFU Election.

Sincerely,



Arvind Kamath

Senior Advocate

Returning Officer, Indian Rugby Football Union